

FV GameDay User Guides - Online Match Records



Entering Awards, Match Reports & Match Confirmation

Entering Awards, Match Reports & Match Confirmation

Getting Started

This User Guide will explain how to enter Awards, Match Reports and confirm a Match. If you wish to learn how to access the post-game section of a fixture and how to submit results and player statistics please [click here](#) for the **Entering Results & Player Statistics** User Guide.

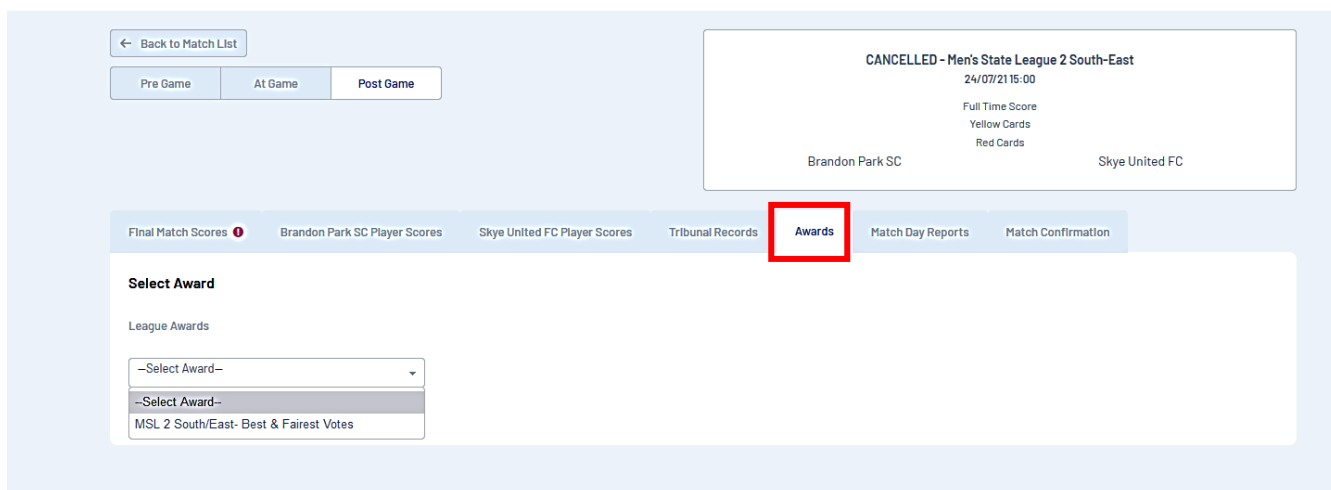
To start, make sure to login to your [GameDay Passport](#) and access the post-game section of the fixture you wish to submit Awards, Reports and Match Confirmation for.

Step 1 – Entering Awards

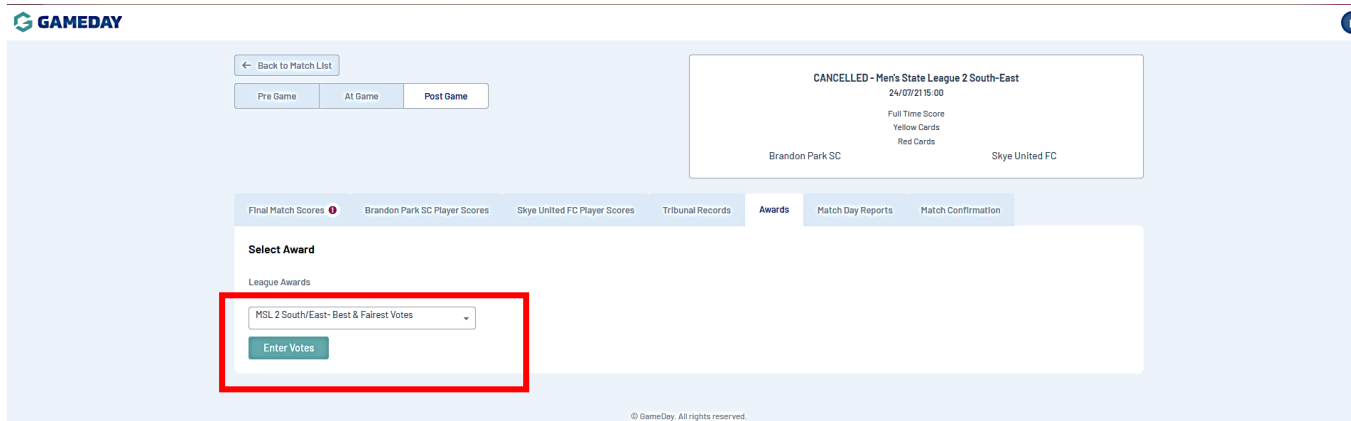
Please note that Best and Fairest votes are required for all Men's State League, VPLW and Women's State League senior fixtures only.

To submit Awards:

1. Click on the **'Awards'** tab.



2. From the drop-down menu select the Award you wish to submit and then click **'Enter Votes'**.



3. Make sure you submit a 3,2,1 vote with 3 going to the player you believe was best and fairest, 2 to the player who was second and 1 to the player who was third. To enter a vote, find the player you wish to give the vote to and type the corresponding number next to their name. Then select **'Update Votes'**.

Player Votes for MSL 2 South/East- Best & Fairest Votes

Enter Votes

Player	Team	Enter Votes	Update Votes
Abdulrahman Al-Hadi	Brandon Park SC	<input type="text" value="3"/>	Prior to submitting, please check that you have awarded the votes as per below: One player with 3 votes One player with 2 votes One player with 1 vote
A...	Brandon Park SC	<input type="text" value="2"/>	
A...	Brandon Park SC	<input type="text" value="1"/>	
A...	Brandon Park SC	<input type="text" value="0"/>	
A...	Brandon Park SC	<input type="text" value="0"/>	
A...	Brandon Park SC	<input type="text" value="0"/>	
A...	Brandon Park SC	<input type="text" value="0"/>	
A...	Brandon Park SC	<input type="text" value="0"/>	
E...	Brandon Park SC	<input type="text" value="0"/>	
Babic, Mila	Brandon Park SC	<input type="text" value="0"/>	

4. Ensure the green tick is visible as this indicates the votes have been successfully submitted.

← Back to Post Game

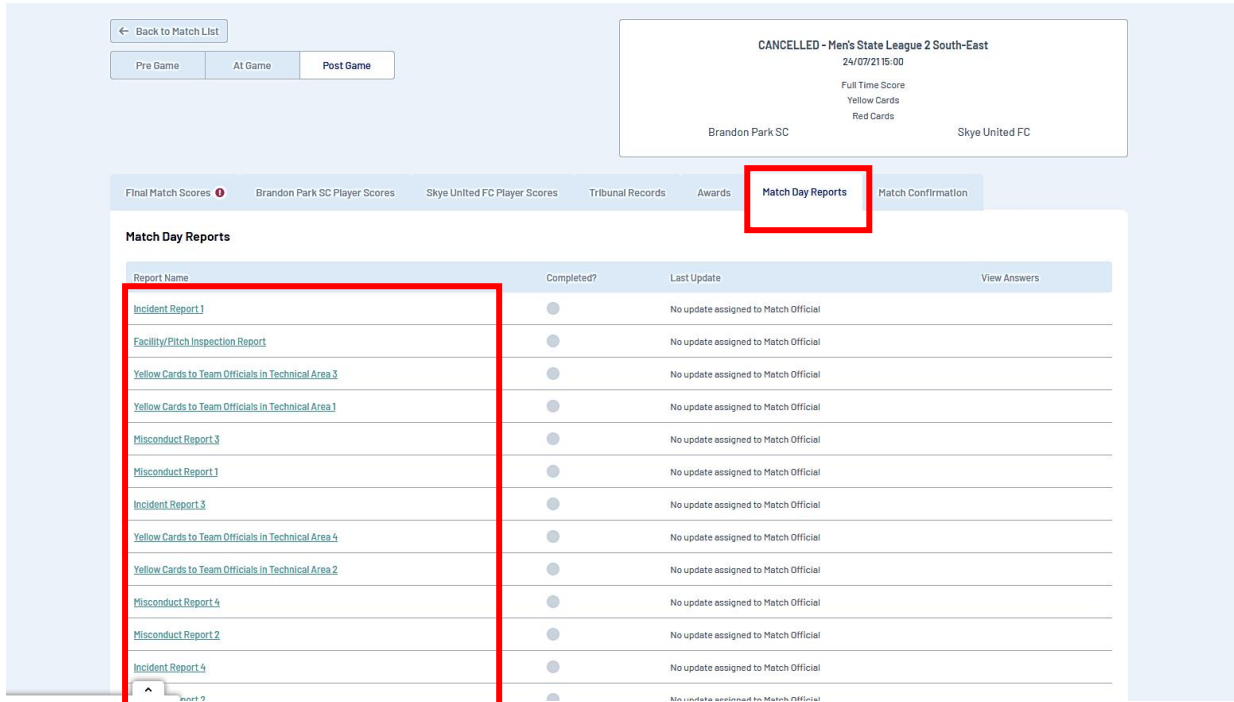
Player Votes for MSL 2 South/East- Best & Fairest Votes

Enter Votes

Player	Team	Enter Votes	Update Votes
Abdulrahman Al-Hadi	Brandon Park SC	<input type="text" value="3"/>	<input checked="" type="checkbox"/> Award Votes Updated
Abdulrahman Al-Hadi	Brandon Park SC	<input type="text" value="2"/>	

Step 2 – Submitting Match Reports

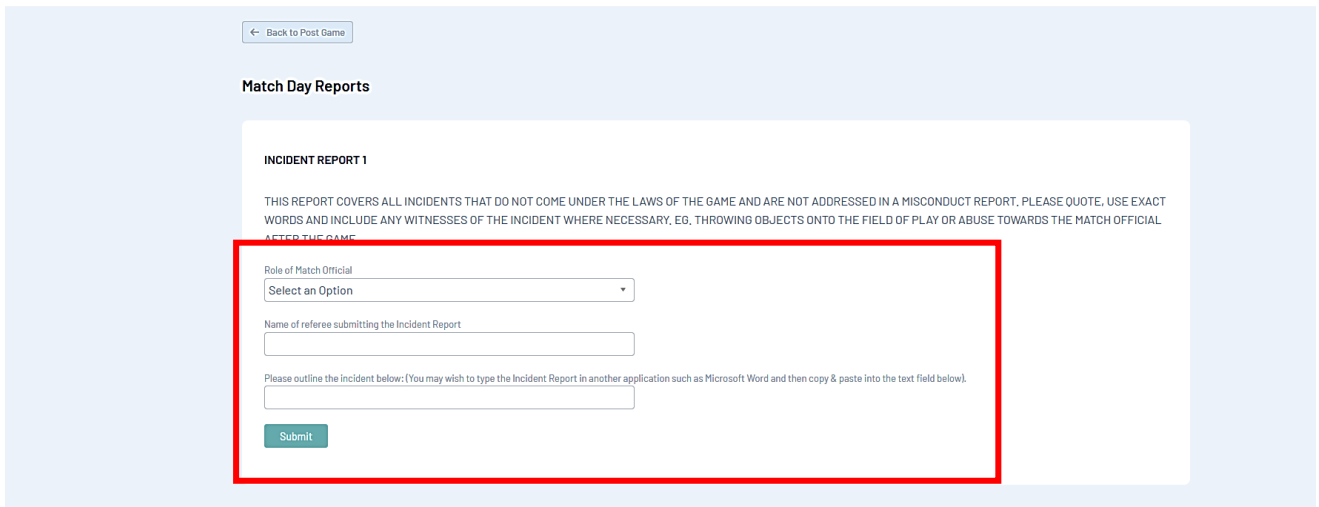
If you need to submit a match report, click on the **'Match Day Reports'** tab. There are 4 different reports you can submit:



1. **Incident report** – This is to be used to outline any incidents that happened that do not come under the laws of the game. For example, if spectators were throwing objects on the field or if there was abuse toward a match official after the game.

To complete this report submit:

- Role of the Match Official (whether Referee, Assistant Referee, Fourth Official or Other)
- Submit your Name
- Outline the incident.



Upon completion select **'Submit'**.

2. **Facility/Pitch Inspection Report** - This is to be used when reviewing a facility.

To complete this report submit all answers to:

- SECTION A – Laws of the Game
- SECTION B – FV Regulations
- SECTION C – Playing Conditions
- SECTION D – Referee Facilities

1 2 3 4 5

On a scale of 1 (dry) to 5 (wet), describe the weather conditions..

1 2 3 4 5

On a scale of 1 (cold) to 5 (hot), describe the weather temperature..

1 2 3 4 5

On a scale of 1 (dull) to 5 (bright), describe the brightness..

1 2 3 4 5

Are the pitch boundary lines at least three metres from fence or other hazards?

Yes No

SECTION D - Referee Facilities

Was the referee's dressing room suitable?

Yes No

Was there a toilet/shower in the referee's dressing room?

Yes No

Please include any additional information below:

Submit

Upon completion select **'Submit'**.

3. **Yellow Cards to Team Officials in Technical Area** – This report is to be used if a Yellow Card was awarded to any team officials within the technical area.

To complete this report submit:

- Name of Referee
- Name of Club
- Name of Team Official
- Role of Team Official
- What minute the Yellow Card was awarded

← Back to Post Game

Match Day Reports

Yellow Card to Team Officials in Technical Area 1

Name of Referee

Name of Club

Name of Team Official

Role of Team Official

What minute was the yellow card awarded?

Submit

© GameDev. All rights reserved.

Upon completion select **'Submit'**.

4. **Misconduct Report** – This must be submitted if a Red Card was awarded.

To complete this report submit:

- Follow the prompts and select **'Submit'** once completed.

Player FFA ID Number

Player Shirt Number

Red Card Offence
Select Some Options

What Happened? (Please be as specific and detailed as possible and use wording from the LOTS. Quote and use exact language/force used where applicable).

What minute did the incident occur?

How many metres away from the ball did the incident occur?

How many metres away from the incident was the referee?

If anybody was injured please specify:

Were there any additional Misconduct incidents that occurred after the red card was shown?
 Yes No

If yes, please fill out a separate Incident report in Match Day forms.

Submit

Step 6 – Confirming a Match

After you have submitted the Results, Awards and Reports the final step is to go the **'Match Confirmation'** tab where you can ensure that you have submitted everything necessary. A green tick will appear next to the tasks that you have completed.

GAMEDAY

← Back to Match List

Pre Game At Game Post Game

CANCELLED - Men's State League 2 South-East
24/03/21 15:00

0	Full Time Score	0
0	Yellow Cards	0
0	Red Cards	0
Brandon Park SC		Skye United FC

Final Match Scores Brandon Park SC Player Scores Skye United FC Player Scores Tribunal Records Awards Match Day Reports **Match Confirmation**

Tasks

Listed below are tasks that may need to be completed before this match can be confirmed.

Compulsory Tasks	Completed?
Results Entry	<input checked="" type="checkbox"/>
Award: MSL 2 South/East- Best & Fairest Votes	<input checked="" type="checkbox"/>

Other Tasks	Completed?
Award: j	<input type="checkbox"/>
Match Day Report: Incident Report 1	<input type="checkbox"/>
Match Day Report: Facility/Pitch Inspection Report	<input type="checkbox"/>
Match Day Report: Yellow Cards to Team Officials in Technical Area 3	<input type="checkbox"/>
Match Day Report: Yellow Cards to Team Officials in Technical Area 1	<input type="checkbox"/>

Once you are confident you have completed all your tasks press the **'Confirm Now'** button. You have now successfully completed and confirmed the fixture.

Match Day Report: Misconduct Report 3 ●

Match Day Report: Misconduct Report 1 ●

Match Day Report: Incident Report 3 ●

Match Day Report: Yellow Cards to Team Officials in Technical Area 4 ●

Match Day Report: Yellow Cards to Team Officials in Technical Area 2 ●

Match Day Report: Misconduct Report 4 ●

Match Day Report: Misconduct Report 2 ●

Match Day Report: Incident Report 4 ●

Match Day Report: Incident Report 2 ●

Confirm Now

Match Officials

This match hasn't been allocated any match officials or they have been suppressed.

© GameDay. All rights reserved.