

## **FV GameDay User Guides - Online Match Records**



## **Team Selection & Printing Team Sheets**

# Getting Started

Login to your [GameDay Passport](#) and access your Club's Membership Database. If you do not have an GameDay Passport please [click here](#) for information on how to set one up.

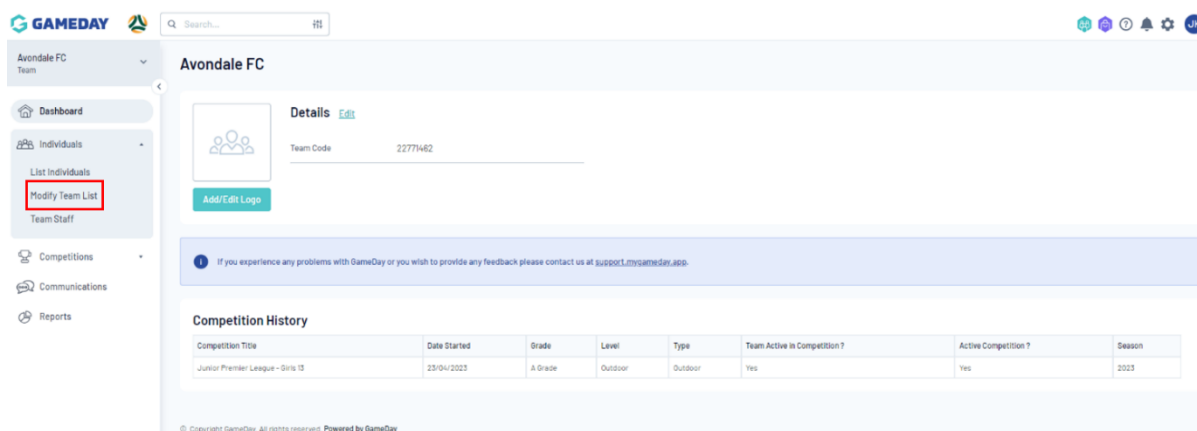
## Allocating Members to a Team

### Step 1 – Click 'Teams'

1. Select the team you wish to allocate members to, by clicking the  icon next to the team name.

### Step 2 – Modifying Team List

1. Hover cursor over 'Individuals'
2. Click 'Modify Team List' to view all players registered with the club through PlayFootball and begin allocating members to each team.



Avondale FC Team

Details [Edit](#)

Team Code 2277462

[Add/Edit Logo](#)

If you experience any problems with GameDay or you wish to provide any feedback please contact us at [support@mygameDay.app](mailto:support@mygameDay.app)

Competition Title	Date Started	Grade	Level	Type	Team Active in Competition ?	Active Competition ?	Season
Junior Premier League - Girls 13	23/04/2023	A Grade	Outdoor	Outdoor	Yes	Yes	2023

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### Step 3 – Selecting Individuals

The 'Available Players' (left-hand column) list will display all players registered through PlayFootball to the club.

Team managers can assign club members one at a time to a team by selecting players in the 'Available Players' list and dragging individuals into the 'Selected Players' list (box on the right). Alternatively, drag individuals from 'Selected Players' into 'Available Players' to withdraw players from the list.

Click 'Update' to save and confirm the team list.

These details will automatically be updated to your free GameDay website, which will keep a tally of all detailed player results that are entered throughout the season.

### Modify Avondale FC Member List

You are modifying the members in the team Avondale FC for the competition Junior Premier League - Girls 13 (2023)

Gender:

Date of Birth From:

Date of Birth To:

Show only unassigned members

[Save Team Selection](#)


**Available Players**

Filter:

██████	██████	+
██████	██████	+
██████	██████	+

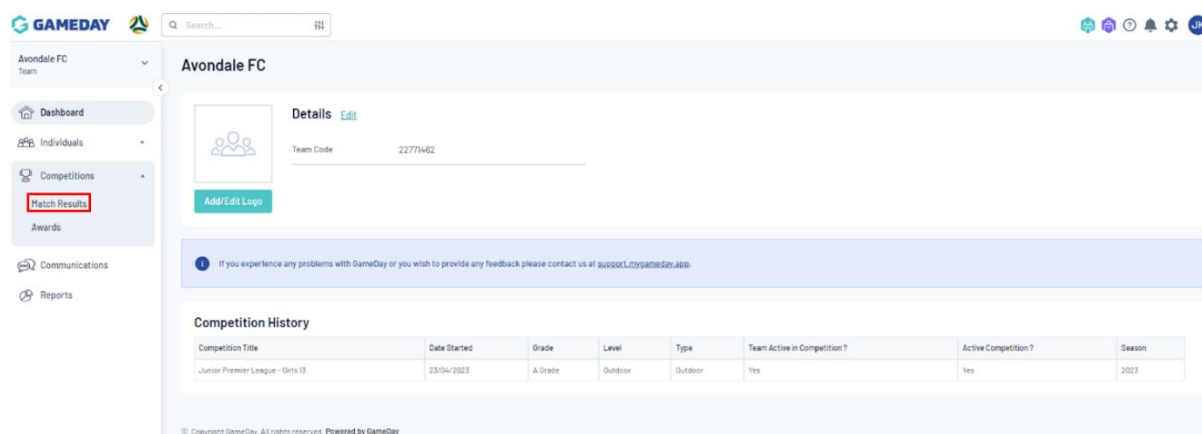
**Selected Players**

██████	-
██████	-
██████	-
██████	-
██████	-
██████	-
██████	-
██████	-



## Step 4 – GameDay Competitions Home Page

1. Click 'Competitions' and then **'Match Results'**



The screenshot shows the GameDay interface for Avondale FC. The left sidebar has 'Match Results' highlighted under the 'Competitions' section. The main content area shows 'Avondale FC' details, including a team code of 2277462 and an 'Add/Edit Logo' button. Below this is a 'Competition History' table:

Competition Title	Date Started	Grade	Level	Type	Team Active in Competition ?	Active Competition ?	Season
Junior Premier League - Girls 13	23/04/2023	A Grade	Outdoor	Outdoor	Yes	Yes	2023

## Step 5 – Selecting Fixtures to Enter Team Selection

To search for fixtures on a particular date,

1. Click on the **'Show matches between'** field, select the desired date from the pop-up calendar and click **'Apply Dates'**.

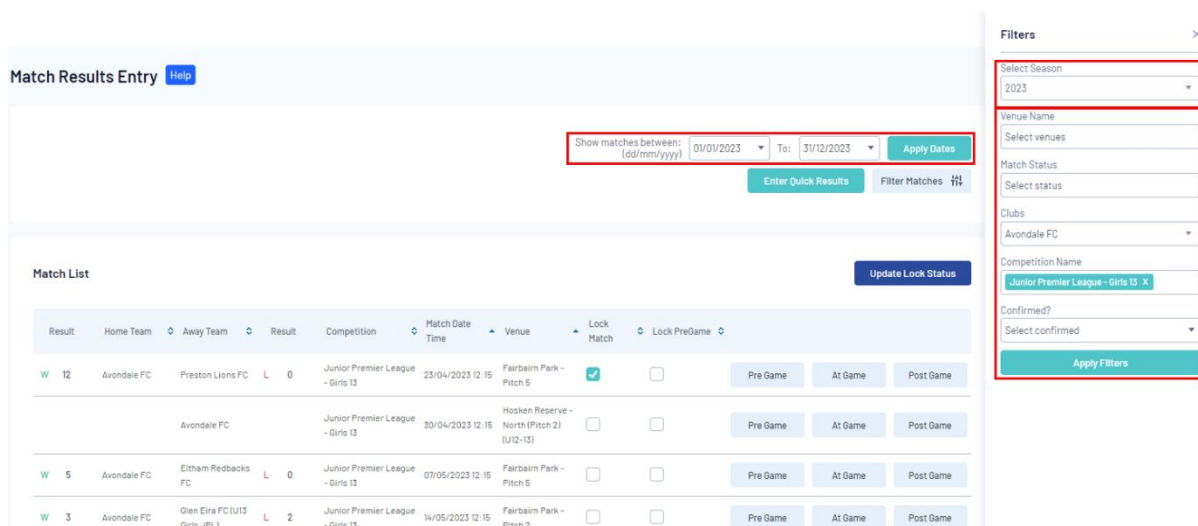
To search for matches on more than one day:

1. **Show matches between** = date of the first match that requires a result
2. **To** = date of the last match that requires a result

Entering the fixture venue and competition name is not mandatory, but will allow Club Officials to narrow the search for specific fixtures. This can be done by:

- a. Clicking **'Filter Matches'**, then the **'Venue Name'** drop down box and selecting a venue from the list OR

b. Manually typing in the venue name (N.B. correct venue name must be entered in the search field for this method to work).

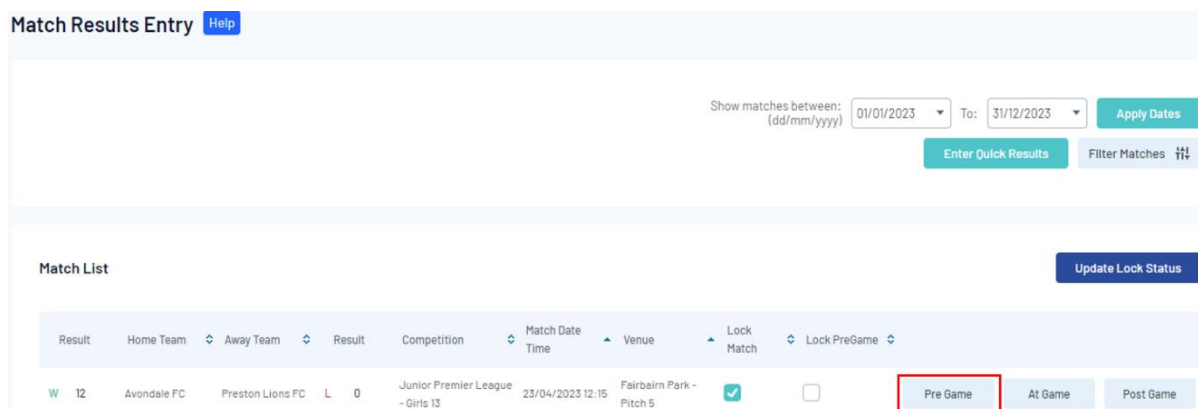


The screenshot shows the 'Match Results Entry' interface. At the top, there is a date range filter: 'Show matches between: (dd/mm/yyyy) 01/01/2023 To: 31/12/2023 Apply Dates'. Below this is a 'Match List' table with columns: Result, Home Team, Away Team, Result, Competition, Match Date Time, Venue, Lock Match, Lock PreGame, and buttons for Pre Game, At Game, and Post Game. A 'Filters' sidebar on the right is highlighted with a red box, containing: Select Season (2023), Venue Name, Select venues, Match Status, Select status, Clubs (Avondale FC), Competition Name (Junior Premier League - Girls 13), Confirmed?, and Select confirmed. An 'Apply Filters' button is at the bottom of the sidebar.

## Step 6 – Selecting Fixture to Enter Team Selection

When you have located the fixture(s) for which you need to enter results,

1. Click 'Pre Game' and proceed to select players to be listed on the Official Match Record



This screenshot is similar to the previous one but highlights the 'Pre Game' button for the first match in the 'Match List' table with a red box. The 'Match List' table shows the first match: Avondale FC vs Preston Lions FC, Junior Premier League - Girls 13, on 23/04/2023 at Fairbairn Park - Pitch 5. The 'Pre Game' button is highlighted in red.

## Step 7 – Player & Team Official Selection

1. Within 'Auto select Players' choose one of three options:

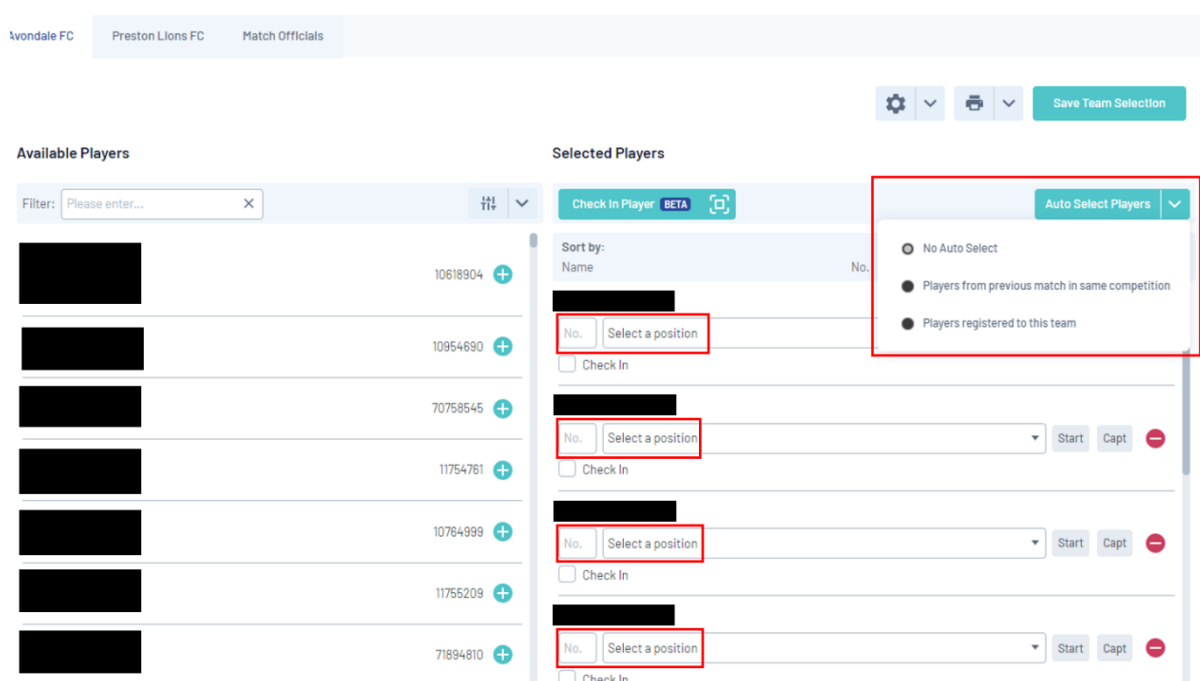
**No Auto Select** – no players will be auto selected and requires manual selection of players from 'Available Players' by clicking the green plus symbol next to the relevant individual.

**Players from previous match in the same competition** – this option will auto select those players who played in the previous fixture. Simply add/remove players to reflect the current match.

**Players registered to this team** – this option will auto select players allocated to team list (outlined in Step 3). Simply add/remove players to reflect the current match

2. Clubs are able to confirm players and playing numbers on this page. Please familiarise yourself with the 'Minimum Selection Requirements' (appendix 1, page 7)
3. Clubs must also select the Team Officials including Coach. Please select the team official via the drop-down box (team officials registered on PlayFootball will only appear in this list) or alternatively manually enter team official names in 'temporary assignments. Click the 'Public Visible' tick box to reflect that team official in the match centre online. Please refer to 'Minimum Selection Requirements'.

At the completion of the team selection click **'Save Team Selection'**



### Step 8 – Printing the Match Record

When you have finalised selection of your players & team officials, you are now required to print your team's match record to bring with you to the match.

1. Click the printer icon dropdown and select **'FV Team Sheet'** to view your team's match record.

← Back to Match List

Pre Game | At Game | Post Game

Reset Match

Junior Premier League - Girls 13  
23/04/23 12:15

1 League Officials

4 Officials | 11 Players | 16 Players | 3 Officials  
Avondale FC | Preston Lions FC

Avondale FC | Preston Lions FC | Match Officials

Settings | **Print** | Save Team Selection

FV Team Sheet

Available Players

Filter: Please enter... X

Abdelnour, Monique (09/04/2009) 10618904 +

Abou Eid, Zahara (12/12/2007) 10954690 +

Selected Players

Check In Player BETA

Auto Select Players

Sort by: Name No. Position

Andronaco, Amelia

No. Select a position Start Capt -

Check In

2. Verify that your players and club officials are correct on the match record. Once confirmed, print the match record.

Shirt No.	FFA Number	Player Name	Starting	Captain	GK	Substitution		Goals		Yellow Card		Red Card	
						No.	Time	No.	Time	Code.	Time	Code.	Time
21	<del>10618904</del>	<del>Abdelnour, Monique</del>											
2	<del>10618904</del>	<del>Abdelnour, Monique</del>											
1	<del>10618904</del>	<del>Abdelnour, Monique</del>											
3	<del>10618904</del>	<del>Abdelnour, Monique</del>											
10	<del>10618904</del>	<del>Abdelnour, Monique</del>											
7	<del>10618904</del>	<del>Abdelnour, Monique</del>											
6	<del>10618904</del>	<del>Abdelnour, Monique</del>											
14	<del>10618904</del>	<del>Abdelnour, Monique</del>											
15	<del>10618904</del>	<del>Abdelnour, Monique</del>											
18	<del>10618904</del>	<del>Abdelnour, Monique</del>											
11	<del>10618904</del>	<del>Abdelnour, Monique</del>											
12	<del>10618904</del>	<del>Abdelnour, Monique</del>											
5	<del>10618904</del>	<del>Abdelnour, Monique</del>											
4	<del>10618904</del>	<del>Abdelnour, Monique</del>											
8	<del>10618904</del>	<del>Abdelnour, Monique</del>											
22	<del>10618904</del>	<del>Abdelnour, Monique</del>											

\*Only 18 players may be listed on the Match Record prior to kick off. Players not playing must be crossed off with any replacements manually included below.

Manual Inclusion to Match Record


Match Officials	Name	Signature	Team Officials	Name	Signature	Yellow Card		Red Card	
						Code.	Time	Code.	Time
Referee	<del>Gregory M...</del>		Coach	<del>Andronaco, Amelia</del>					
A/Referee1			Assistant Coach	<del>Abdelnour, Monique</del>					
A/Referee2			Physiotherapist						
4th Official			Team Manager	<del>Abdelnour, Monique</del>					

## **Appendix 1**

### **Minimum Team Selection Requirements**

The Home & Away team must enter prior to the commencement of the match:

#### Player List

- Player List (this may include up to 20 players involved in the match day squad which can be manually removed prior to kick-off);
- Playing numbers.

#### Team Officials

- Team Officials (tick 'public visible' box);
- Please note the following staff roles found in GameDay Online Results correlating with the role as listed on the team sheet:

<b><u>Team Sheet</u></b>	<b><u>GameDay</u></b>
Coach	Coach
Assistant Coach	Assistant Coach 1

- Remaining team officials to be selected in GameDay Online Results and manually recorded on the team sheet on match day.