



# Club Finance System Guide

## ***Club Finance System (CFS)***

The Club Finance System is an Online gateway that Football Victoria Clubs use to access and make payments for invoices that arise throughout the season. All financial obligations for clubs will be accessible via this system including invoices, credit notes and payment method details. Clubs can also generate a variety of reports that detail the activity on their account.

## ***Access to CFS***

Access to CFS is granted by completing a form at the below address:

***<http://form.jotform.com/form/11013107996>***

It is mandatory for each club to have at least one registered user of this system and there is no limit on the number of user that can be registered.

Training for this system is available either in person at the FV Head Office or over the phone. Please email [accounts@footballvictoria.org.au](mailto:accounts@footballvictoria.org.au) if you wish to organize a training session. The basics of the system can be found over the page.

## ***Player Registration Payments***

Player registration invoices are automatically raised when the player is accepted by the club on Play Football System. The invoice incorporates both the FV and FFA component and is payable prior to the player taking the field.

## ***Team Entry, Red Cards and Misconduct Invoices***

All invoices for Team Entry Fees will be raised according to the dates listed on the current year Fee Schedule and are payable by the due date. Invoices for red cards and misconduct fines will be raised as they occur and are payable by the due date.

## ***Clubs Financial Obligations with FV***

Under the Rules of competition available on FV's main website, if a club fails to meet its financial obligations, FV holds the right to impose one or more of the following sanctions:

- a) Rule that the Club is ineligible to earn points in any FV Competition until the debt is paid;
- b) Suspend or expel the Club from any FV Competition;
- c) Prohibit the Club from promotion whilst the debt remains unpaid;
- d) Relegate the Club while the debt remains unpaid; or
- e) Deduct championship points from the Club for the following season where the debt remains unpaid after 31 October.

If your club requires any assistance with financial inquiries please contact FV's Accounts Team on 9474 1844 or email [accounts@footballvictoria.com.au](mailto:accounts@footballvictoria.com.au).

# Club Finance System Homepage

Payment methods include Credit Card, BPAY, Direct Deposits, and Cheques. Please note that only credit card payments will instantly appear on the clubs account. All other forms of payment will take 1 to 2 business days. When making Direct Deposit payments please include your club name as a reference.

Generate a variety of reports.

FOOTBALL VICTORIA

Club Finance System

Your club is SC  
You last logged in on 18/12/2018 at 11:47

Summary Deposit Funds Unpaid Invoices Reports Chris

**Welcome**  
Welcome to the Football Victoria Club Finance System for the 2018 football season.

**Announcements**  
There are no announcements to display

**Invoices Outstanding** [View invoices](#)  
There are no invoices outstanding

**Financials**

Funds Available	\$0.00
Invoices Due Now	\$0.00
Invoices Not Yet Due	\$0.00
Net Balance	\$0.00

**Registrations**

Today	0
This Week	0
This Month	0
This Year	99

Display a list of all unpaid invoices currently on the clubs account. Invoices can then be individually selected for payment.

Provides a snapshot of the Clubs account.