**Position Description**

**Technical Director**

This position description has been provided as a general position description only. Please edit this position description to ensure it reflects the needs of your Club and is consistent with any requirements set out in your Club’s rules.

Please delete this message prior to releasing the Position Description.

**Overview**

The Technical Director is to take ownership of the direction and development of players, their coaches, and coaching programs within the Club environment. In doing so the Technical Director will create a sustainable system that provides coaches with support whilst developing the future of talented football in their Club.  
  
**Responsibilities**

1. Assist the committee in the appointment of all junior coaches.
2. Develop and implement coaching standards, roles and responsibilities, and professional support and development pathways to coaching and playing groups.
3. Support the Clubs football operations, coaches, and managers to develop and implement a football development plan and playing model for all age groups.
4. In conjunction with coaches, oversee the selection of respective teams or squads.
5. Pre-season coaching workshops to engage coaching teams and outline strategic framework / Club requirements.
6. Dispute resolution / mediation function – interface for parent feedback, monitoring 'health' issues and grievance handling process
7. Establish and maintain strong professional relationships and communication with all coaches, the committee, and various stakeholders, including other Clubs (both association Clubs, Elite and State Clubs), associations, schools, FV and FFA.
8. Establish a communication strategy with our coaches to provide advice and support on coaching matters. Provide coaches with assessments covering training and game day activities.
9. Regularly monitor current trends in football and other sports to provide updates to coaches.

**End of year hand over**

**Updating key documents**

At the end of each year a key activity of the Technical Director will review and revise their position description to ensure it continues to reflect the requirements of the role.

Ideally the Technical Director should review the plans for the following season and make recommendations to the Committee for any changes they suggest for next season.

The updated Position Description and supporting information must be provided to the Secretary prior to the Annual General Meeting each year.

**Induction of the incoming Technical Director**

An important responsibility of the outgoing Technical Director is to train, mentor and support the incoming Technical Director.

**Essential Skills and requirements**

* Hold or willing to apply for a current volunteer “working with children” check.
* Desirable: Current appropriate level of FFA or equivalent Coaching Accreditation.
* Desirable: Minimum 1-2 years coaching experience at Junior or Senior level.
* Well-known and respected within the Club/football community.
* Willingness to work collaboratively and transparently with committee and coaches.
* Ability to enhance and leverage on the technical and coaching capability of the Club by coaching and mentoring technical staff/coaches.
* Attendance at annual FV Coaching Conference.
* Basic understanding of the Football National Curriculum and quality coaching behaviours required for young children.
* High level interpersonal communication skills, including people management and presentation skills.
* Knowledge, understanding, and experience working in talented player/coach development.
* Experience in the establishment and ongoing management of coach/player development programs.
* Ability to provide leadership and direction.
* Mediation of any parent / player / coaching issues and disputes.

The estimated time commitment required as the Technical Director is **XX hours** per week.

**Disclaimer**

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