**Position Description**

**MiniRoos Game Leader**

This position description has been provided as a general position description only. Please edit this position description to ensure it reflects the needs of your Club and is consistent with any requirements set out in your Club’s rules.

Please delete this message prior to releasing the Position Description.

**Overview**

The MiniRoos Game Leader is responsible for the planning and delivery of MiniRoos training and game day experiences, to ensure all participants have fun, make new friends and develop new skills in an inclusive environment.

**Key Responsibilities**

1. Plan and deliver all MiniRoos sessions in an engaging and fun way for all participants.
2. Act as a Point of Contact for all parents and MiniRoos players.
3. Assist promotion of MiniRoos football within local schools and the broader community.
4. Assist the MiniRoos Coordinator with formulating teams after registrations are finalised, ensuring that the number of players assigned to each team does not exceed the maximum allowable number for that specific age group.
5. Assist with or identify a team manager for MiniRoos teams.
6. Liaise with the MiniRoos Coordinator to complete a Grassroots Coaching Course before/ during the season.
7. Inspect and ensure all training/playing fields are safe and fit to play on, and align with relevant rules and regulations.
8. Ensure all required equipment is accessible and ready for use prior to the session.
9. Hold a current Working with Children Check and register through Play Football.
10. Ensure smooth running of MiniRoos training/matches and encourage participants in a positive and fun way.
11. Liaise with MiniRoos Coordinator and ensure pitch allocation/playing times are adhered to in an organised manner.
12. Arrange the set up and packing up of all equipment after sessions are completed.

**End of year hand over**

**Updating key documents**

Prior to the conclusion of the year, it is highly recommended that MiniRoos Game Leader’s review their performance to ensure the standard and content of delivery reflects the requirements of the role.

An updated Position Description and supporting information must be provided to a Club representative prior to the Annual General Meeting each year.

**Essential Skills and requirements**

* Hold or willing to apply for a current volunteer “Working With Children Check”.
* Desirable: MiniRoos Grassroots Coaching Certificate.
* Good organisation skills.
* Great communicator with effective mediation and negotiation skills.
* Able to prioritise and delegate tasks.
* Positive attitude and enthusiastic demeanor.
* Passionate about the Club and junior football.
* Understanding of the rules and regulations of the MiniRoos formats.

The estimated time commitment required as the MiniRoos Game Leader is 2-6 hours per week.

**Disclaimer**

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