**[Date]**

**[Name of Member of Parliament]**

**Member for [Name of Seat]  
[Address of MP’s office]**

Dear Mr/Mrs [Insert Last Name of MP],

I write to you on behalf of [Club Name] Football Club, where I serve as the [position]. Our club has [amount] of registered participants and growth of [x%] over the last [x] years. Our facility is located at [address]. We have been in operation for [x] years and remain a volunteer-run organisation, proudly serving the local community.

We note with great interest that the Federal Government has opened the **Stronger Communities Programme (SCP)**, providing grants of between $2,500 and $20,000 to community organisations and local governments for small capital projects that deliver social benefits for local communities.

As you are aware, it has been an incredibly difficult past 12 months for community sport, particularly football. Not only are we are the largest grassroots outdoor participation sport in the country but our particular sport has incurred added costs as a result of multiple attempts to commence the 2020 season.

This attempt to provide the community with recreation opportunities ultimately had a devastating impact on clubs right across the state - ours was no exception. Despite this enormous setback, we are doing all we can to get our club, our sport and the wider community active again in 2021.

Whilst we are incredibly grateful for the support we have received from governments and the community itself during these times, we are seeking your support via the SCP. Our club is in immediate need of urgent capital works at our facility and we would like to request funding assistance as per the SCP guidelines.

We know your office will be looking for projects where there will be considerable investment made in local infrastructure in an effort to rebuild the local economy. We also know you are looking to support those projects which will generate local jobs and provide recreational opportunities for the community.

After reviewing the SCP guidelines, our club would like to apply for a grant, with the following details

**Venue**: *[The venue where the capital works will take place]*  
**Brief Description of Required Work:** *[Eg: Painting club rooms/Installing synthetic turf outside clubrooms/asphalting car park/repairing broken fence]*  
**Benefit to the Club/Community:** *[Eg: this will make the venue more secure/reduce the risk of accidents/help us to attract new players/improves facility for women and girls]*  
**Grant Amount:** [*The financial amount you are seeking from the Government*]

Our club is hopeful of working with your office going forward and creating a mutually beneficial relationship.

We wish you the very best in the upcoming elections and if you would like to support our club on this project, please let us know - we’d be delighted to let our members know at the earliest opportunity.

[Name]  
[Position]  
**[Club]**