

# Referee Registration Guide

Please carefully read this Play Football Registration User Guide to successfully register in under 5 minutes.

What's new with Play Football Registration?

- New mobile optimised user experience.
- Login to your new Football Account via Facebook or Google logins as well as email.
- You no longer need your FFA number to login

**To begin registration please click [here](#)**

Please note: the above link is the only method to register, please don't follow links on Play Football website.

- The FV Referees Department is unable to process registrations over the phone for individuals.
- Each referee must self-register using the below user guide.
- The registration process is straightforward and will take under 5 minutes by following this user guide.
- Should any issues arise please call the FFA support desk on 02 8880 7983: Monday-Friday 10am - 9pm, Saturday-Sunday 10am - 3pm.

## 10 Quick Steps to Register as a referee in 2021

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## Step 1: Go to the FV Referee Registration Form

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- To access this form please click [here](#)



### Welcome

Registration for: FV Referees

**For your registration you may need**

Credit/Debit Card Details *(If paying online)*

To upload a passport style photo

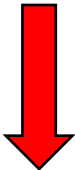
Working with Children Check info

Get started


## Step 2: Sign into your account from last year

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- If you registered as a referee or player last year please sign into your playfootball account.
- If you havent registered as a referee or player in the past, please create a playfootball account by clicking the continue button.




### Before you create an account...



**Did you register last year?**


If you registered last year you can sign in using the same email you used to create the account.

**SIGN IN**



**Have you previously registered prior to 2019?**

If you have previously registered prior to 2019, you will need to create an account. If you use the same email as your old account we can match your registration history on your new account.



**Make sure you create an account as yourself**

If registering on behalf of someone else, you must still create a Football account using **your details**. Once your account is created, you will be able to add details of the registrant.

**CONTINUE**

### Step 3: Select your name to register

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Logout

Select the person you are registering for

I am registering myself

☒

(Reference: )

I am registering a new person

☐ Register my

CHILD

☒ Link this participant to my account

i

If the person you are purchasing the product on behalf of is not shown, you will need to: **Login as that person - or Login to your account and link the person record to your account**  
(record must have the same email address as yours to be able to link).

Continue

# Step 4: Select your Referee Product/Category



Product Select

Club

FFV Referees

Role

Select...

Football Type

Select...

Playing Level

Select...

Ages 17 and Under | Assessor and Instructor

N/A

Role	Referee	Age	13-17 Mixed
Type	Club Football	Level	ALL
PRICE FROM \$50.00			

Ages 17 and Under | First Season Referee

N/A

Role	Referee	Age	13-17 Mixed
Type	Club Football	Level	ALL
PRICE FROM \$0.00			

Ages 17 and Under | Inactive Registration

N/A

Role	Referee	Age	13-17 Mixed
Type	Club Football	Level	ALL
PRICE FROM \$0.00			

# Step 5: Confirm Product and Participant Details



Product Details

Ages 18 and Over | Inactive Registration

Non-active members who wish to receive FFV communications. Please note this does not include a Laws of the Game Book or Season Pass.

\$0.00

Includes fees to:

Football Federation Australia (Referee - Club football)	\$4.00
Football Victoria (6.1 FFV Referee   Ages)	\$0.00
FFV Referees	\$-4.00

\* Prices quoted in AUD and include GST of 10%.

Total

\$0.00

Variations


☐ I am a student (tertiary)

Update Shopping Cart

Continue

## Step 6: Upload Profile Photo or skip by clicking continue

**Profile Photo**



**Photo image guidelines - please ensure**

- Photo is a passport style image
- Head faces camera directly with full face in view
- No hats or sunglasses are to be worn in the photo
- Photo was taken within the last 12 months
- Photo is clear and legible with appropriate lighting
- Under 5 MB in size
- File type of .PNG or JPG

Please Note: any inappropriate photos may result in your registration being declined

Select Profile Image

Continue


## Step 7: Working with Children Check if aged 18 or above

- **Note:** Screen will not appear if you're under 18.
- All referees are required to submit their details each year and FV cannot use previous years submissions.
- Any person, 18 years and over, registered as a referee, assessor or instructor will be required to hold a current Working with Children Check – Volunteer category.
- Inactive referees who register in this package don't require a WWCC.
- Please note there is no cost for the volunteer check.
- Should you be an emergency worker or teacher you must submit your registration/ID card details.

If you don't currently have a WWCC please follow these steps to obtain:

1. Lodge your application via this link - [WWCC Application](#)
2. Take your application form to participating Australia Post outlets, have your photo taken.
3. Once you receive your WWCC card in the mail, lodge the WWCC information into your Football Account.

Please note: WWCC must be entered into your Football Account prior to the start of the 2019 FV Season.  
Anyone who does not submit a WWCC cannot be appointed to matches.



**Working With Children**

Do you have a current Working With Children (WWC) Accreditation?\*

Select

▼

Continue



# Step 8: Review Registration and Payment



Review your order

Please confirm your order details are correct.

Shopping cart	Modify
Ages 18 and Over   Inactive Registration	\$0.00
Total	\$0.00



Payment

Details of Purchase

Ages 18 and Over | Inactive Registration

\$0.00

Non-active members who wish to receive FFV communications. Please note this does not include a Laws of the Game Book or Season Pass.

Includes fees to:

Football Federation Australia (Referee - Club football)	\$4.00
Football Victoria (6.1 FFV Referee   Ages)	\$0.00
FFV Referees	\$-4.00

\* Prices quoted in AUD and include GST of 10%.

Total

\$0.00

There is no Payment Required. Click the button below to continue.

Submit

## Step 9: Confirmation Screen, Registration Received

- Your registration has been received and will be reviewed by the FV Referees Department.



**Confirmation**

Thanks  your registration has been accepted.

A confirmation email has been sent to

For enquiries relating to this registration, please contact:

FV Referees  
FFV Referees  
[Referees@footballvictoria.com.au](mailto:Referees@footballvictoria.com.au)

**Finished Registration**

**Perform another registration**

## Step 10: Registration Approved by FV and is now Active

- Your registration has been approved by the FV Referees Department and the system will grant you access to the Scheduling Appointments System after 2 business days.
- You will receive the below confirmation email once your registration has been approved.

**From:** PlayFootball <rvmailbounce@resultsvault.com>  
**Subject:** Your registration to Football is now Active

Dear

You have now been made Active for your registration to FV Referees. FV Referees will contact you shortly to organise your next steps for the season.

Kind Regards,  
PlayFootball Team