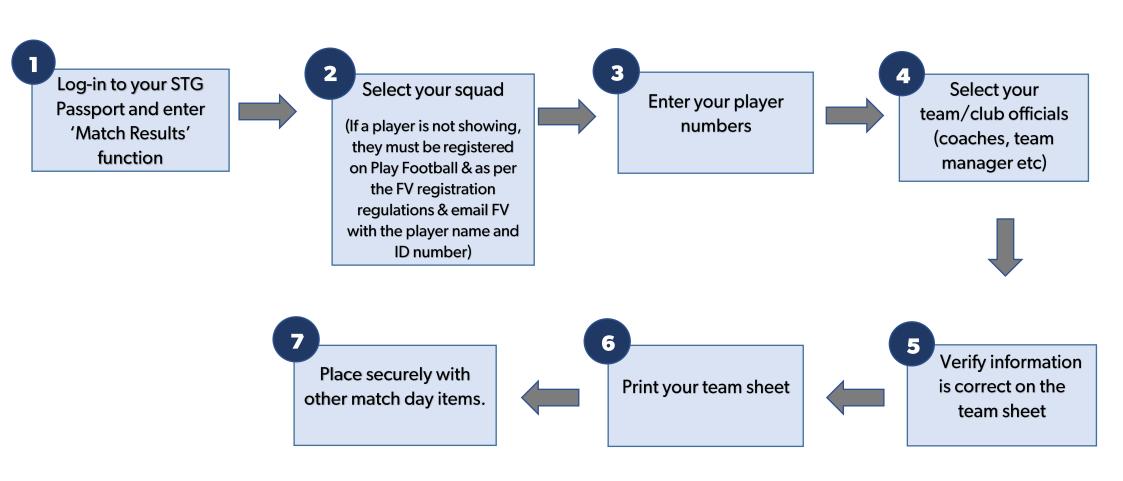
### **Online Match Records - Club Checklist**



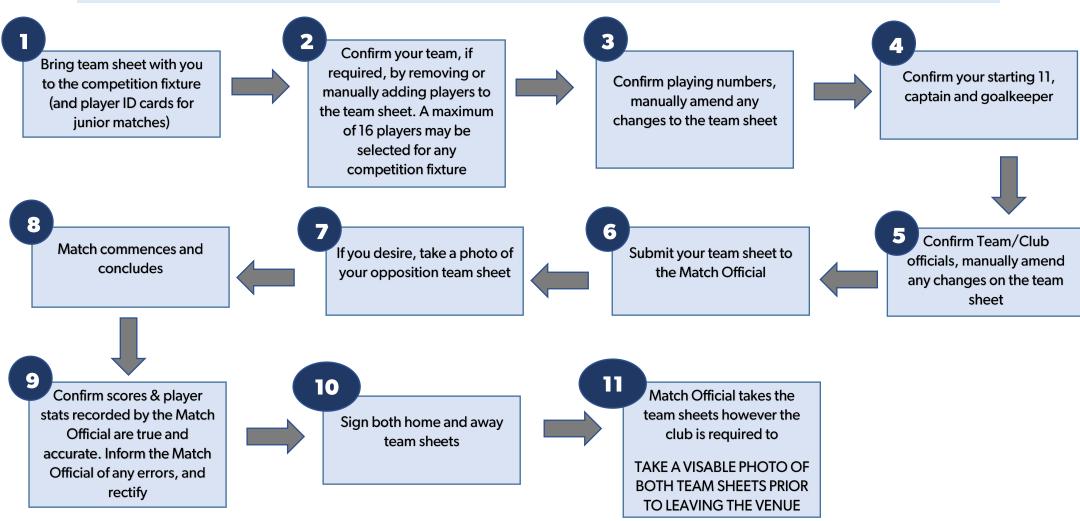
# **PRE-GAME-** Selecting your Squad & Printing the Team Sheet



#### **Online Match Records - Club Checklist**



# MATCH DAY – Confirming your Team & Submitting the Team Sheet



Note: In the event there is no FV appointed match official, follow the same steps as listed above. Both teams are required to take home their respective team sheet with the home team to enter results and player stats within 24 hours. Copies of the team sheets must also be sent to FV via email; For NPL fixtures; nplvictoria@footballvictoria.com.au for state league fixtures; competitions@footballvictoria.com.au

### **Online Match Records - Club Checklist**



# **POST GAME – Confirming Post Match Result & Player Stats**

Following a match, the Match Official will immediately enter the match result and player stats within 24 hours depending on level of competition (NPL Senior Men's & Senior Womens is within 90mins post fixture)

Allowing time for the Match Official to enter information as per Step 1, verify the score and player stats are correct via the online 'Match Centre' for the respective competition fixture

If there are discrepancies or errors in the 'Match Centre' contact FV:

For NPL fixtures: <a href="mailto:nplvictoria@footballvictoria.com">nplvictoria@footballvictoria.com</a>
<a href="mailto:au">au</a>

For State League Fixtures: <a href="mailto:competitions@footballvictoria.com.au">com.au</a>

\*A VISABLE PHOTO OF THE TEAM SHEET MUST BE SENT THROUGH WITH THIS INFORMATION FOR FV TO BE ABLE TO ACTION If there are no discrepancies or errors no further

action is required